

# **SAMPLE SCHEDULE**

## **STANDARDS IN TRADE WORKSHOP**

Day 1

**All sessions are at NIST unless indicated otherwise.**

### **Monday**

8:00 AM Bus pick-up from Hotel

#### **OPENING SESSION**

8:30-8:45 AM Introduction  
Dr. Peter Heydemann, Director  
Technology Services (TS)

8:45-9:00 AM Standards in Trade Program Overview

9:00-9:30 AM The Role of the NIST Regional Standards Attaché  
Ing. Ileana Martinez, Standards Attaché  
U.S. Embassy, Buenos Aires

9:30-10:00 AM Schedule Overview  
Dr. Carmaña Londoño, Western Hemisphere Specialist  
Global StandardsProgram, OSS  
Ing. Ileana Martinez

10:00-10:30 AM NIST Overview

10:30-10:45 AM BREAK

10:45-11:45 AM U.S. Government Overview  
Walter G. Leight, Deputy Director  
Office of Standards Services (OSS)

11:45-12:15 PM Logistical Orientation and Administrative Needs  
Sandra Hale, Facilitator

12:15-1:45 PM LUNCH - NIST Cafeteria  
Group Photo

1:45-3:00 PM NIST Campus Tour

3:00-3:15 PM BREAK

3:15-4:15 PM	<u>Organization of Federal Agencies</u> Dr. Carmiña Londoño	
4:15-4:30 PM	<u>Questions and Answers</u>	
4:30 PM	<b>DOUBLETREE HOTEL</b> 1750 Rockville Pike Rockville, MD 20852	Tel: (301) 468-1100 Fax: (301) 468-0308
7:00 PM	WELCOME DINNER - DoubleTree Hotel	

## Day 2

### **Tuesday**

8:00 AM	Bus pick-up from Hotel	
8:30-8:45 AM	<u>Daily Orientation</u>	
8:45-9:15 AM	<u>Overview of Office of Standards Services</u> Dr. Belinda Collins, Director Office of Standards Services (OSS)	
<b>STANDARDS DEVELOPMENT</b>		
9:15-10:15 AM	<u>Role of the Private Sector in Standards Development</u> Walter G. Leight	
10:15-10:30 AM	BREAK	
10:30-12:00 PM	<u>Panel- Private Sector Standards Development Organizations</u> Jane Schweiker, Director Government and Organization Relations American National Standards Institute (ANSI)  Scott Coates, Director Technical Services AOAC, International  Alvin Lai, Director T-1 Discipline Alliance for Telecommunications Industry Solutions (ATIS)	

12:00-12:30 PM      Questions and Answers

12:30-2:00 PM      LUNCH - NIST Cafeteria

### **CONFORMITY ASSESSMENT SYSTEMS**

2:00-3:00 PM      Overview of U.S. Conformity Assessment  
Walter G. Leight

3:00 PM              Shuttle to NIST North

### **STANDARDS INFORMATION**

3:15-4:30 PM      Overview of National Center for Standards and Certification  
Information (NCSCI)  
JoAnne Overman, Chief  
Standards Information Program, OSS

4:30 PM              HOTEL - DoubleTree Hotel, Rockville MD

Day 3

## **Wednesday**

8:00 AM              Bus pick-up from Hotel

### **PRODUCT CERTIFICATION**

8:30- 8:45 AM      Daily Orientation

8:45-9:30 AM      Product Certification  
Charles W. Hyer, Consultant and Editor, TMO Update  
The Marley Organization (TMO)

9:30-10:15 AM      Product Certification  
Maureen A. Breitenberg, Economist  
Global Standards Program, OSS

10:15-10:30 AM      BREAK

10:30-12:00 PM      Panel - Product Certifiers  
Manuel Gutierrez, Managing Director, Technical  
The American Society of Mechanical Engineers (ASME)  
  
Gale Mason, Assistant National Supervisor for Shell Eggs

U.S. Department of Agriculture (USDA)

Dusty Stillman, Director, ARI Certification Programs  
Air-Conditioning & Refrigeration Institute (ARI)

12:00-12:30 PM      Questions and Answers

12:30-1:30 PM      LUNCH - NIST Cafeteria

### **ACCREDITATION ACTIVITIES**

1:30-2:15 PM      ANSI Conformity Assessment Program  
John Donaldson, Vice President for Conformity Assessment  
American National Standards Institute (ANSI)

2:15-3:00 PM      ANSI - RAB National Accreditation Program for EMS  
Registrar Accreditation Board (RAB)  
John Donaldson

3:00-3:15 PM      BREAK

### **PRODUCT CERTIFICATION (continued)**

3:15-4:15 PM      Manufacturer's Declaration of Compliance  
Dr. Calvin R. Dyer, Technical Standards Engineer, Sr.  
Ford Motor Company

### **NIST OUTREACH**

4:15-5:00 PM      Malcolm Baldrige National Quality Award  
Debbie Smyth, Administrative Specialist  
Office of Quality Programs

5:00 PM              HOTEL - DoubleTree Hotel, Rockville MD

5:30-7:00 PM      RECEPTION hosted by Ford Motor Company  
DoubleTree Hotel

Day 4

**Thursday**

8:00 AM              Bus pick-up from Hotel

### **METROLOGY**

8:30-8:45 AM	<u>Daily Orientation</u>
8:45-9:30 AM	<u>Overview of Metrology at NIST</u> Dr. B. Stephen Carpenter, Director Office of International and Academic Affairs (OIAA)
9:30-10:00 AM	<u>U.S. Activities in the International Organization of Legal Metrology (OIML)</u> Dr. Samuel E. Chappell, Chief Technical Standards Activities Program, OSS
10:00-10:30 AM	<u>Role of NIST in the National Conference on Weights and Measures (NCWM)</u> Ken S. Butcher, Weights and Measures Coordinator Weights and Measures Program, OMS
10:30-10:45 AM	BREAK
10:45-12:00 PM	<u>NIST Weights and Measures Laboratory</u> Georgia L. Harris, Physical Scientist Weights and Measures Program, OMS
12:00-1:15 PM	LUNCH - NIST Cafeteria

### **MEASUREMENT SERVICES**

1:15-1:45 PM	<u>Overview of NIST Measurement Services Program</u> Thomas Gills, Chief Standard Reference Materials, OMS
1:45-2:30 PM	<u>Calibration Program</u> Sharrill Dittmann, Chief Calibration Program, OMS
2:30-3:00 PM	<u>Traceability</u> Thomas Gills
3:00-3:15 PM	BREAK

### **NIST OUTREACH (continued)**

3:15-4:00 PM	<u>Manufacturing Extension Partnership Program</u> Margaret Phillips, Senior Regional Manager of Great Lakes Region Manufacturing Extension Partnership Program (MEP)
4:00 PM	Depart for Washington, D.C.

5:00 PM	RECEPTION hosted by ANSI
7:00 PM	Tour by Night White House Congress Supreme Court Monuments
9:00 PM	Depart for DoubleTree Hotel, Rockville, MD

Day 5

**Friday**

8:30 AM	Bus pick-up from Hotel
9:00-9:15 AM	<u>Daily Orientation</u>
9:15-11:30 AM	<u>NIST Laboratory Tours</u> Force Calibration Laboratory Radiation Dosimetry
11:30-12:15 PM	<u>Site Visit - Standard Reference Materials Storage and Packaging</u> Nancy Trahey, Deputy Chief Standard Reference Materials Program, OMS
12:15-1:30 PM	LUNCH - NIST Cafeteria

**REGULATORY PROCESS**

1:30-3:00 PM	<u>U.S. Regulatory Process</u> Audrey Talley-Carter, International Agricultural Marketing Specialist U.S. Department of Agriculture (USDA)  Linda Horton, Director, International Policy Staff U.S. Food and Drug Administration (FDA) Department of Health and Human Services
3:00-3:15 PM	BREAK
3:15-3:45 PM	<u>Questions and Answers</u>
3:45-4:30 PM	<u>National Voluntary Conformity Assessment System Evaluation (NVCASE) Program</u> Mary H. Saunders, Chief

Global Standards Program, OSS

4:30-5:00 PM      Questions and Answers

5:00 PM            HOTEL - Double Tree Hotel, Rockville MD

Day 6

**Saturday**

Shopping all day or Sightseeing on your own

Day 7

**Sunday**

9:30 AM      Meet in the Hotel Lobby

10:00 AM      Sightseeing - Washington, D.C.  
METRO Subway

Smithsonian Institution Museums 10:00 AM - 5:30 PM  
National Gallery of Art 10:00 AM - 5:30 PM  
National Zoological Park 9:00 AM - 4:30 PM  
Monuments always open

6:30 PM      Bus depart Hotel

7:00 PM      Dinner for Delegation in private home

Day 8

**Monday**

8:30 AM      Bus pick-up from Hotel

**LABORATORY ACCREDITATION**

9:00-9:15 AM      Daily Orientation

9:15-10:00 AM      Overview of U.S. Laboratory Accreditation  
James L. Cigler, Chief

National Voluntary Laboratory Accreditation Program (NVLAP)

10:00-10:45 AM	<u>International Activities of NVLAP</u> Jeffrey Horlick, Physicist National Voluntary Laboratory Accreditation Program (NVLAP)
10:45-11:00 AM	BREAK
11:00-12:00 PM	<u>U.S. Private Sector Laboratory Accreditation</u> Peter Unger, President American Association for Laboratory Accreditation (A2LA)
12:00-12:30 PM	<u>NAtional Council for Laboratory Accreditation</u> (NACLA) Walter G. Leight
12:30-1:30 PM	LUNCH - NIST Cafeteria
1:30 PM	Depart for MET Laboratories
2:30-4:00 PM	<u>Site Visit - MET Laboratories</u> Baltimore, Maryland
4:00-4:30 PM	<u>Questions and Answers</u>
4:30 PM	HOTEL - DoubleTree Hotel, Rockville MD

Day 9

**Tuesday**

**INTERNATIONAL TRADE**

8:00 AM	Depart for Department of Commerce Washington, D.C.
9:00-10:30 AM	<u>Panel - U.S. Government Role in International Trade</u>  <u>Role of U.S. Trade Representative (USTR)</u>  <u>Role of Department of State (DoS)</u>  <u>Role of International Trade Administration (ITA)</u>
10:30-10:45 AM	BREAK
10:45-11:15 AM	<u>Questions and Answers</u>

11:15-12:00 PM	<u>Free Trade Area of the Americas (FTAA)</u> Dr. Carmiña Londoño
12:00-2:15 PM	LUNCH - Post Office Pavilion
2:30- 4:30 PM	<u>OAS - NIST Collaborative Efforts</u> Presentations and Discussion
5:00 PM	RECEPTION hosted by Embassy

Day 10

**Wednesday**

7:00 AM	Depart DoubleTree Hotel, Rockville MD
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**FIELD SITE VISITS**

9:30-12:30 PM	ASTM West Conshohocken, Pennsylvania
12:30 PM	Depart ASTM
2:30-4:30 PM	<u>Maryland Department of Agriculture Annapolis, Maryland</u> Lou Straub, Chief Weights and Measures
6:00 PM	HOTEL - DoubleTree Hotel, Rockville, MD

Day 11

**Thursday**

8:30 AM	Bus pick-up from Hotel
9:00-9:15 AM	<u>Daily Orientation</u>

**TECHNICAL AGREEMENTS**

9:15-10:00 AM	<u>The Process of Developing Technical Agreements</u> Mary H. Saunders
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10:00-10:45 AM	<u>Mutual Recognition Agreements</u> Keith A. Mowry, International Projects Underwriters Laboratories Inc. (UL)
10:45-11:00 AM	BREAK
11:00-12:00 PM	Questions and Answers
12:00-1:15 PM	LUNCH - NIST Cafeteria

## U.S. GOVERNMENT INVOLVEMENT IN INTERNATIONAL TRADE

1:15- 2:00 PM	<u>ISO 9000</u> Maureen A. Breitenberg
2:00-2:45 PM	<u>ISO 14000</u> Mary Saunders
2:45-3:00 PM	BREAK
3:00-4:30 PM	<u>Dialogue for Future Activities</u> Moderator - Ileana Martinez
4:30 PM	HOTEL - DoubleTree Hotel, Rockville, MD
7:00 PM	FAREWELL DINNER - DoubleTree Hotel Closing Remarks and Certificates

Day 12

### **Friday**

Before 9:15 AM	Hotel Checkout - Registration Desk
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## NEXT STEPS

9:30-9:45 AM	<u>Perspective on Standards and International Trade</u> Dr. Peter Heydemann
9:45-11:00 AM	<u>Forum and Feedback Session</u> Dialogue with NIST Representatives and Guests Recommendations and Follow-up Strategies

11:00-12:00 PM	LUNCH - DoubleTree Hotel
12:30 PM	Depart for Washington National Airport